

Bel Mare Condominium Association, Inc.  
Organizational Meeting Minutes  
December 5, 2023  
FINAL

The Organizational Meeting of the Board of Directors of Bel Mare Condominium Association, Inc. was held on Tuesday, December 5, 2023, 2022 in the 2nd Floor Social Room located at 130 Riviera Dunes Way. Nancy Benavides, Jeff Conwell, Keith Grady, Joe Rizkallah and Ron Frump were present in person, constituting a quorum of the Board. Jeannette Graham, LCAM, Onsite Manager and Anna Jensen, Office Manager, represented Castle Group.

**Call to Order**

Mr. Grady called the meeting to order at 5:45 PM.

**Proof of Notice**

Jeannette Graham certified that proper notice was given according to Florida Statute.

**Quorum established**

**Disposal of unapproved past Organizational meeting Minutes**

None currently.

**Election of Officers for the 2024 Board of Directors**

**MOTION:** Made by Keith Grady, 2<sup>nd</sup> by Joe Rizkallah to nominate Nancy Benavides as President.  
**MOTION UNANIMOUSLY PASSED.**

**MOTION:** Made by Nancy Benavides, 2<sup>nd</sup> by Joe Rizkallah to nominate Jeff Conwell as Vice- President.  
**MOTION UNANIMOUSLY PASSED.**

**MOTION:** Made by Nancy Benavides, 2<sup>nd</sup> by Keith Grady to nominate Ron Frump as Secretary.  
**MOTION UNANIMOUSLY PASSED.**

**MOTION:** Made by Nancy Benavides, 2<sup>nd</sup> by Jeff Conwell to nominate Joe Rizkallah as Treasurer.  
**MOTION UNANIMOUSLY PASSED.**

**MOTION:** Made by Nancy Benavides, 2<sup>nd</sup> by Jeff Conwell to appoint Morris Bencini as Special Assistant to the Treasurer. **MOTION UNANIMOUSLY PASSED.**

**New Business:**

Next Board Meeting scheduled for January 22, 2024.

**MOTION:** Made by Keith Grady, 2<sup>nd</sup> by Joe Rizkallah to adjourn the meeting at 5:45 PM. **MOTION UNANIMOUSLY PASSED.**

Respectively Submitted,  
Jeannette Graham, On-Site Property Manager  
On Behalf of Bel Mare Condominium Association, Inc.