

Bel Mare Landscape Committee Meeting Minutes

July 15, 2022, 1:00 – 2:30 PM

Present: Gigi Stolper, Karren Shupe, Joanne Peters, Brian Miller, David Peterson (via zoom)

1) Approve Proposal for Emergency Bug Infestation Treatment

A bug infestation of Royal Palms reported in neighboring Riviera Dunes communities was discussed. Each community agreed to take action to stop spread. A proposal to treat Bel Mare Royal Palm (70 total) was solicited from BrightView by management at a \$35 per tree discounted rate. Total cost \$2,450. Unanimously approved by Committee.

2) Review of 2022 Landscape Budget

G Stolper distributed 2022 Landscape Budget Summary which includes 3 landscaping cost centers: 1) contracted monthly grounds maintenance (P&L); 2) contracted irrigation system repairs (P&L); and 3) landscape extras, (e.g., palm tree inoculations, treatments, and trimming, mulching grounds, new and/or replacement plantings of flowers, shrubs, beds, etc.). Landscape extras separate from P&L contract and proposed on a project basis.

The Committee reviewed all landscaping expenditures to date (1/1/22 – 7/15/22) based on forwarded copies of paid invoices by management. Items falling within the category “landscape extras” was primary focus of discussion. Landscape extra expenditures 1/1 -7/15 total \$4,322.50 out of approved 2022 budget of \$15,000.

Based on invoices received/booked to date for irrigation repairs, Committee anticipates approved budget amount will not be fully spent. Hopes to shift into landscape extras to use toward 2022 projects.

3) Projected 2023 Landscape Budget

A detailed projected 2023 Landscape Budget proposal was prepared and submitted to the Finance Committee at their 6/21/22 meeting along with narrative rationale for requested increases. 2023 landscape extras budget request is \$27,433, Increase due in large part to increases in hourly labor rate, higher delivery charges, and increased product costs (e.g., bags of mulch, plants, etc.). Joanne represented Committee at Finance Committee and reported that out 2023 proposed landscape budget presentation was positively received.

4) Review Landscape Committee Project List for Remainder of 2022

The Committee reviewed and discussed 12 proposals on the project list noting recommended follow-up actions and timeline for implementation following board approval. Some projects slated for Fall 2022 implementation will be dependent on construction completion.

The Committee will ask Board to consider that some proposals are 1-time projects that will result in cost-savings in future years; including: a) transitioning annual flower beds to

perennials (#s 3, 10,11) reduces need for annual flower re-plantings; b) jasmine ground cover planting in front building 1 (#4) eliminates future mulching of area & ground erosion.

1. Treat Royal Palm bug infestation (70 trees) @ \$2,450 (immediately) - Approved
2. Christmas Palm Tree replacement Amenity Deck planters (2) – Approved to move forward immediately- GS to go back to P&L to request revised proposal to include replacement of rocks in planters with black wood mulch and addition of boarder shrubs/plants to be added at date TBD after trees “settle.” Note: Committee wanted a proposal covering all elements of project.
3. Foxtail ferns front of guard house (7 ferns to be planted immediately with mulch and balance of ferns to be planted in Fall when current annuals removed see #10 below) – G.S. to go back to P&L to request revised proposal to include a total of 15 ferns & mulch
4. Jasmine ground cover front of building 1 to match building 2 @ \$885 (Fall) - Approved
5. Hard cut trim/Indian Hawthorne replacements along RDW @ \$993 (immediately) – Approved
6. Replace dead Birds of Paradise on Amenity Deck bed bld. 1 @ \$310 (immediately)– Approved
7. Extra fertilizer for over-cut Pigmy Palm Amenity Deck bldg.2 @ \$75 (immediately)– Approved
8. Mulch all Bel Mare property (upper, lower levels & fitness area) @ \$9,115 (Fall)– Approved
9. Annuals (Fall/Winter) replaced outside entrance gate (2 sides) @ \$1,125 (Fall) – Approved
10. Annuals replaced with perennials front of guard house (Fall) – GS to go back to P&L to request revised proposal to include 16 Liriope plus 2 decorative rocks 2’ & 3’ beige color (Fall)
11. Summer Annuals replaced with perennials in front circles buildings 1 & 2 behind Blue Daze (Fall) – GS to request proposal from P&L
12. Thin/remove row of Liriope in bed near exit date @ 55 – Joanne will submit as work order

In addition to above proposals, the Committee added a 13th project for immediate action, i.e., request for proposal from Brown’s to trim 50 Royal Palms on Bel Mare Amenity Deck. This service was not included in Brown’s last visit - G.S. will follow-up.

Committee agreed as soon as above project proposals are complete, GS will package for David P. to submit to Board.

Minutes respectfully submitted by G. Stolper

