

BEL MARE CONDOMINIUM ASSOCIATION, INC.

FIRST NOTICE OF DATE OF ANNUAL MEETING

BOARD ELECTION AND PROCEDURE FOR QUALIFYING FOR THE BOARD

To All Members:

The ANNUAL MEETING of **BEL MARE CONDOMINIUM ASSOCIATION, INC.** will be held at the following DATE, TIME and LOCATION:

- **DATE / TIME: December 15, 2021 at 5:00 PM**
- **LOCATION: Bel Mare Social Room, Building #1, 130 Riviera Dunes Way, Palmetto, FL 34221**

The purpose of this FIRST NOTICE is to advise you of the date, time and location of the Annual Meeting and Election and to inform you of the process for qualifying for the Board. The Annual Meeting is held for the purpose of electing directors and to conduct any other business as permitted by Florida Statutes and the governing documents of the Association. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" which will specify the agenda and advise you of all-important information concerning the Annual Meeting.

QUALIFYING FOR THE BOARD

If you wish to run for election to the Association's Board of Directors, you must, on or before noon on Friday, November 5, 2021, submit a notice, in writing, of your desire to run. This notice must be delivered, in person or by mail to Bel Mare Management Office, 130 Riviera Dunes Way, Palmetto, FL 34221 or hand delivered to any Member of the Board of Directors. The attached "Notice of Intent to be a Candidate for the Board" may be used for this purpose. Any unit owner or eligible person may nominate any other unit owner or eligible person if written permission has been given from the person being nominated.

You may also submit a one-page Personal Information Sheet, no larger than eight and one-half inches by eleven inches containing your qualifications and/or platform for office. **This Information Sheet must be RECEIVED by the Association on or before Wednesday, November 10, 2021.**

The Information Sheets, ballots and additional relevant information will be mailed to all voting members at least fourteen (14) days prior to the date of the Annual Meeting.

VOTING CERTIFICATE

Also enclosed with this First Notice is a **VOTING CERTIFICATE**. The Association is required to maintain this certificate for each unit. **Please complete the voting certificate as soon as possible and return it in the envelope provided.**

Mailed: October 15, 2021

BY ORDER OF THE BOARD OF DIRECTORS

BELMARE CONDOMINIUM ASSOCIATION, INC.

NOTICE OF INTENT TO BE A CANDIDATE FOR THE BOARD OF DIRECTORS

To qualify to be a candidate for election to your Association's Board of Directors, you must complete and sign this form. Please note, incomplete forms cannot be accepted, and your name will not be added to the ballot.

I hereby place my name in nomination as a candidate for the Board of Directors. I (circle one) **am** / **am not** enclosing an Information Sheet about myself. If not enclosed, I (circle one) **will** / **will not** submit an Information Sheet by November 10, 2021. I understand that I am responsible for the accuracy of the information contained in the Information Sheet.

Signature: _____ Date _____

Print Name: _____ Unit: _____

NOTE: Notice of Intent forms must be RECEIVED and Board Eligibility Requirements met by November 5, 2021. Information Sheets, if submitted, must be received no later than November 10, 2021. Both can be mailed to Bel Mare Condominium Management Office, Building #1, 130 Riviera Dunes Way, Palmetto, FL 34221, or hand delivered to any Member of the Board of Directors.

NOTE OF BOARD ELIGIBILITY REQUIREMENTS

Please be advised that Florida Statute 718.112(2)(d) provides as follows concerning board member eligibility:

- *A person who has been suspended or removed by the Division of Florida Condominiums, Timeshares and Mobile Homes under this chapter or who is delinquent in the payment of any fee, fine or special or regular assessment (more than 90 days delinquent in the payment of any monetary obligation due the association) is not eligible for board membership.*
- *A person who has been convicted of any felony in this state or in a United States District or Territorial Court, or who has been convicted of any offense in another jurisdiction that would be considered a felony if committed in this state, is not eligible for board membership unless such felon's civil rights have been restored for a period of no less than 5 years as of the date on which such person seeks election to the board.*

NOTE ON BOARD MEMBER CERTIFICATION

Within 90 days after being elected or appointed to the Board, each newly elected or appointed director shall certify in writing to the secretary of the association that he or she has read the association's declaration of condominium, articles of incorporation, bylaws, and current written policies; that he or she will work to uphold such documents and policies to the best of his or her ability; and that he or she will faithfully discharge his or her fiduciary responsibility to the association's members. In lieu of this written certification, the newly elected or appointed director may submit a certificate of satisfactory completion of the educational curriculum administered by a division-approved condominium education provider within 1 year before or 90 days after the date of election or appointment. The written certification or educational certificate is valid and does not have to be resubmitted as long as the director serves on the board without interruption. A director who fails to timely file the written certification or educational certificate is suspended from service on the board until he or she complies with this subparagraph. The board may temporarily fill the vacancy during the period of suspension.