## **Realtor Guidelines**

In Oct/Nov 2011, the Bel Mare HOA put the following declaration into place limiting Realtor access to Bel Mare.

## They are as follows:

- All realtors must have a valid Florida license and register with the property manager.
- ❖ The property manager must approve all realtor only open houses.
- Open house showings will be limited to Saturdays and Sundays from 1pm to 5pm.
- The listing agent or approved backup must be present when showing the property.
- ❖ Any and all showings must be scheduled when guards are on duty. <u>The guards are on duty from 10am to 10pm.</u>
- ❖ The realtor must accompany all prospective buyers while they are on the property.
- No codes are to be given out or printed out on brochures etc. and handed out. (This includes realtors exchanging codes between each other).
- ❖ Upon arrival on Bel Mare property, you will be issued a key fob to enter the amenity rooms. You must leave an item as collateral. (ie. car keys, ID, etc.) The item(s) will be returned upon receipt of key fob. Any and all other key fobs that are used to enter Bel Mare and/or the amenity rooms will be immediately deactivated.
- ❖ All costs of extra security, etc. shall be the responsibility of the realtor.
- ❖ The realtor <u>must</u> sign in each time when showing the property.

If you have any questions, please contact the Bel Mare onsite administrator at 941-729-5891.