

# BEL MARE CONDOMINIUM ASSOCIATION, INC.

## SECOND NOTICE OF ANNUAL MEETING AND ELECTION OF DIRECTORS

### To All Members:

The ANNUAL MEETING of the **BEL MARE CONDOMINIUM ASSOCIATION, INC.** will be held at the following DATE, TIME and LOCATION:

- **DATE / TIME: December 16, 2014 at 5:00 PM**
- **LOCATION: Bel Mare Social Room, Building 1  
130 Riviera Dunes Way, Palmetto, FL 34221**

The purpose of the Annual Meeting is to elect directors and to conduct any other business as permitted by Florida Statutes and the governing documents of the Association. An identification of agenda items is as follows:

1. Call to order by the president
2. Proof of notice of the meeting
3. Call for proxies
4. Determination of a quorum
5. Open the meeting
6. Disposal of unapproved past membership meeting minutes
7. President's or Treasurer's Report
8. Election of new directors
  - No election required
9. Unfinished business
10. New business
11. Announcement of new Board of Directors
12. Adjournment

A quorum of Association Members must be present, in person or by proxy, at the meeting in order for the business of the Association to be conducted. It is therefore **VERY IMPORTANT** that you either attend the meeting or provide a limited proxy in order for the Association to conduct business other than the election of the Directors. **Since the number of candidates running for the Board of Directors is equal to or less than the positions available, there is no need for an election at the Annual Meeting.**

**The new Board of Directors will be announced at the meeting. The Organizational Meeting for the new Board will be held immediately following the Annual Meeting.**

Mailed: December 2, 2014

BY ORDER OF THE BOARD OF DIRECTORS

# **BEL MARE CONDOMINIUM ASSOCIATION, INC.**

## **BOARD OF DIRECTORS ORGANIZATIONAL MEETING**

**NOTICE** is hereby given that the Board of Directors is holding a meeting at the following DATE, TIME and LOCATION:

- **DATE / TIME: December 16, 2014 immediately following the 5:00 PM Annual Meeting**
- **LOCATION: Bel Mare Social Room, Building 1  
130 Riviera Dunes Way, Palmetto, FL 34221**

The purpose of the Board of Directors Organizational Meeting is to elect officers and to conduct any other business as permitted by Florida Statutes and the governing documents of the Association. An identification of agenda items is as follows:

1. Call to order
2. Proof of notice of the meeting
3. Determination of a quorum
4. Disposal of unapproved past meeting minutes
5. Appoint Officer positions
6. Unfinished business
7. New business
8. Adjournment

**ALL OWNERS ARE WELCOME TO ATTEND**

Mailed: December 2, 2014

BY ORDER OF THE BOARD OF DIRECTORS

**BEL MARE CONDOMINIUM ASSOCIATION, INC.**

**PROXY**

The undersigned owner(s) or designated voter of Address \_\_\_\_\_  
in BEL MARE CONDOMINIUM ASSOCIATION, INC. hereby appoints the Secretary of the Association or  
\_\_\_\_\_ as my proxy-holder to **ATTEND** the Annual Membership  
Meeting of BEL MARE CONDOMINIUM ASSOCIATION, INC. to be held at 5:00 PM on December 16, 2014 at  
the BEL MARE SOCIAL ROOM, BUILDING 1, 130 RIVIERA DUNES WAY, PALMETTO, FL 34221. The  
proxy-holder named above has the authority to vote and act for me to the same extent that I would if personally  
present, with power of substitution, except that my proxy-holder's authority is limited as indicated below.

**PROXY WILL BE USED TO ESTABLISH A QUORUM**

**Signature of Owner or Designated Voter:**

**Signature of Co-Owner:**

**Date:**

\_\_\_\_\_  
**Print Name:**

\_\_\_\_\_  
**Print Name:**

\_\_\_\_\_  
**Date:**

**SUBSTITUTION OF PROXY-HOLDER**

The undersigned, appointed as proxy-holder above, designates \_\_\_\_\_  
to substitute for me in voting the proxy set forth above. (Print name)

Dated: \_\_\_\_\_ (Signature of Proxy-holder)

**This proxy is revocable by the unit owner and is valid only for the meeting for which it is given and any lawful adjournment. In no event is the proxy valid for more than ninety (90) days from the date of the original meeting for which it was given.**

## **BEL MARE CONDOMINIUM ASSOCIATION, INC.**

### **VOTING BY PROXY**

If you are unable to attend the Annual Meeting and wish to vote on all issues by proxy, please note the following information about proxies:

1. A proxy is for the purpose of establishing a quorum and for appointing another person to vote for you as you specifically direct (except for non-substantive items) in the event that you might not be able to attend the meeting. It must be signed by all owners or voting representative of the unit. **You must vote for the Limited Proxy questions in order for your vote to be counted and your proxy-holder must be present.**
2. The proxy should be submitted to the Association prior to the scheduled time of the meeting. It can be hand-delivered, either by you or your proxy, scanned and emailed to info@condominiumassociates.com, faxed to 727-573-8549, or mailed to the Association c/o Condominium Associates, 3001 Executive Drive, Suite 260, Clearwater, FL 33762. You are encouraged to submit your proxy in advance of the meeting in order to avoid delay in registration.
3. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting.
4. A proxy may be revoked in writing or superseded by a later proxy to another person. It may be assigned (substituted) by the person designated on the proxy to a third person if the person you designate as proxy decides that he or she will be unable to attend the meeting.

**The Association will incur additional administrative costs if the meeting is rescheduled due to the failure to achieve a quorum. Therefore, please be sure to mail in your proxy, even if you plan to attend the meeting. Thank You.**