

BEL MARE CONDOMINIUM ASSOCIATION, INC.

FIRST NOTICE OF DATE OF ANNUAL MEETING

BOARD ELECTION AND PROCEDURE FOR QUALIFYING FOR THE BOARD

To All Members:

The ANNUAL MEETING of **BEL MARE CONDOMINIUM ASSOCIATION, INC.** will be held at the following DATE, TIME and LOCATION:

- **DATE / TIME: December 19, 2011 at 5:00 PM**
- **LOCATION: Bel Mare, 2nd Floor Meeting Room
130 Riviera Dunes Way, Tower I, Palmetto, FL 34221**

The purpose of this FIRST NOTICE is to advise you of the date, time and location of the Annual Meeting and Election and to inform you of the process for qualifying for the Board. The Annual Meeting is held for the purpose of electing directors and to conduct any other business as permitted by Florida Statutes and the governing documents of the Association. Subsequent to this "FIRST NOTICE" you will receive a "SECOND NOTICE OF ANNUAL MEETING" which will specify the agenda and advise you of all important information concerning the Annual Meeting.

QUALIFYING FOR THE BOARD

If you wish to run for election to the Association's Board of Directors, you must, on or before November 9, 2011, submit a notice, in writing, of your desire to run. This notice must be delivered, in person or by mail to Condominium Associates, 3001 Executive Drive, Suite 260, Clearwater, FL 33762 or hand delivered to any Member of the Board of Directors. The attached "Notice of Intent to be a Candidate for the Board" may be used for this purpose. Any unit owner or eligible person may nominate any other unit owner or eligible person if written permission has been given from the person being nominated. **There are 3 open positions for the Board of Directors.**

You may also submit a one page Personal Information Sheet, no larger than eight and one-half inches by eleven inches containing your qualifications and/or platform for office. **This Information Sheet must be RECEIVED by the Association on or before November 14, 2011.**

The Information Sheets, ballots and additional relevant information will be mailed to all voting members at least fourteen (14) days prior to the date of the Annual Meeting.

VOTING CERTIFICATE

Also enclosed with this First Notice is a **VOTING CERTIFICATE**. The Association is required to maintain this certificate for each unit. **Please complete the voting certificate as soon as possible and return it in the pre-addressed envelope provided.**

EMERGENCY CONTACT FORM

The **EMERGENCY CONTACT FORM** provides updated information that is used to contact you. It is strongly suggested that you take a moment and complete this form. If an emergency were to occur and the association did not have your contact information on file, it could result in a delay and potentially additional damage to your unit. **Please complete this form and return in the pre-addressed envelope provided.**

Mailed: October 20, 2011

BY ORDER OF THE BOARD OF DIRECTORS